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Introduction

Things you should know
There are all sorts of things you need to know when deciding which account is right for you, and when you are banking with us.

This Product Guide contains information about the key features and terms and conditions that apply to this account. If you have any questions or would like more detailed information about this account, please contact us.

It is important that you read this Product Guide carefully before deciding to open an account and that you contact us if you have any questions about the information contained in this Product Guide. You should retain this Product Guide for future reference.

This Product Guide is designed to help you:

- Decide whether this account meets your needs
- Understand how to access your account
- Compare our product with others you may be considering.

Please note the information contained in this Product Guide is general information only and does not take into account your individual objectives, financial situation or needs.

For more information on this account please:

- Contact us.

This account is a deposit with Bendigo and Adelaide Bank Limited, regulated by APRA and the Banking Code of Practice.

Contact us
For additional details on this account:

- Call 1300 652 220
- Visit www.adelaidebank.com.au
- Email: customerservice@adelaidebank.com.au
- Write to Adelaide Bank – Customer Contact & Care, GPO Box 1048, Adelaide SA 5001.

When this Product Guide applies to you
Where you are not already bound by the terms and conditions in this Product Guide, the first use by you or an authorised operator of your account will be taken as your acceptance of these terms and conditions.

All italicised terms in this Product Guide have a specific meaning and are defined in Part F of this Product Guide.

Issuer
Adelaide Bank
A Division of Bendigo and Adelaide Bank Limited
ABN 11 068 049 178
AFSL 237879
# 1. Part A - Account features and benefits

## 1.1 Money Market Term Deposit Account

### Account summary

<table>
<thead>
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<th><strong>Money Market Term Deposit Account</strong></th>
<th></th>
</tr>
</thead>
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<tr>
<td><strong>Account can be opened by</strong></td>
<td>Individuals / Companies</td>
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<td>Trusts / Super funds</td>
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<td></td>
<td>Associations / Co-operatives</td>
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<td><strong>Terms available</strong></td>
<td>30 days to 5 years</td>
</tr>
<tr>
<td><strong>Method of interest calculation</strong></td>
<td>Daily on closing balance</td>
</tr>
<tr>
<td><strong>Frequency of interest payments</strong></td>
<td>For terms of 179 days or less, interest is paid at maturity. If the term of your investment is greater than 179 days an option of monthly interest can also be selected, for terms above 365 days interest can be paid monthly or quarterly, or half yearly or annually. If no interest payment option is selected, interest will be paid at maturity or annually.</td>
</tr>
<tr>
<td><strong>Interest payment options</strong></td>
<td>1. Transfer to a nominated Adelaide Bank account;</td>
</tr>
<tr>
<td></td>
<td>2. Transfer to a non-Adelaide Bank account (subject to other financial institution deposit requirements); or</td>
</tr>
<tr>
<td></td>
<td>3. Reinvested into your account.</td>
</tr>
<tr>
<td><strong>Transactions</strong></td>
<td>Deposits are not permitted during the term. Withdrawals can be made during the term subject to an interest rate reduction. Refer to Early Withdrawal on the next page.</td>
</tr>
<tr>
<td><strong>Statement frequency</strong></td>
<td>Per interest payment frequency and every six months for terms greater than 180 days.</td>
</tr>
<tr>
<td><strong>Minimum opening balance</strong></td>
<td>$5,000</td>
</tr>
</tbody>
</table>

We will send you a Term Deposit Maturity Notification letter before your investment matures. It will contain the following information:

- The current balance of your investment; and
- Amount to be reinvested.

**Important note:** Interest rates may change prior to your maturity date. You should check the current interest rates with us on the maturity date.

You have a 7 days grace period from the date your investment matures to change the details of your investment (for example, increase the amount of your investment or the length of the investment term). Your account will continue to be subject to the same terms and conditions.

### Investment maturity

- Prior to or on the day of maturity you may contact us to provide instructions regarding your investment. At this time you may instruct us to roll your investment on the terms set out in the Term Deposit Maturity Notification letter, to reinvest your funds for a different term, to increase the amount of your investment, or you may advise us you wish to close your account or withdraw part or all of your funds.

- If no instructions are received by us prior to or on the day of maturity we will automatically roll your principal and interest into the same investment term (or the nearest equivalent term if the previous term is no longer available) at the prevailing interest rate for that term. It is important to note that the interest rate applicable to the new investment may significantly differ from the interest rate applied in the previous investment, due to changes in interest rates over time.

- The details of your new investment, including the interest rate and new maturity date, will be confirmed by us on your statement.

- If the day your investment matures is not a banking day you will not be able to access your funds until the next banking day.

Please refer to part 3.5 of this Product Guide for more information about depositing to and withdrawing from your account.
Early withdrawal

• If you wish to withdraw or transfer your funds after the 7 days grace period, we may at our discretion not permit the withdrawal or transfer for up to 31 days (or the next maturity date if sooner), but we will permit withdrawal or transfer during this period in the case of proven hardship (as determined by us). The 31 day period starts on the day you give us notice by making the request in writing to us. If we decide not to permit your withdrawal or transfer during this period, your funds will be paid on the banking day after the expiry of the period.

• If you require access to your investment prior to maturity, an early withdrawal interest rate reduction will apply.

• The interest rate reduction will be calculated as the amount being withdrawn multiplied by the difference between the fixed interest rate and the interest rate that would have been applicable if the actual term was chosen at the time of investment. This fee is charged on account closure or when interest is paid. It is to reimburse us to cover the costs incurred by us in sourcing replacement deposit funds.

• In the event your interest rate is reduced, we may deduct any interest rate reduction from the principal balance remaining as an adjustment of interest already paid.

• Your early withdrawal request will need to be in writing.

Payment

Payment of the principal and any interest will be made to the bank account you nominated in your application form.

Minimum balance

The minimum opening balance for this account must be maintained. If in the event the account falls below this minimum, your account may be closed.

General

Your account is not transferable.

2. Part B - Banking with Adelaide Bank

2.1 How to change your details

If you change your address, telephone number or other relevant details you must notify us promptly so we can update your information. This can be done directly with us. Please note that unless you give us reasonable notification of such changes we cannot be held responsible for any resulting errors or losses.

2.2 Statements

We will provide you with a statement for each account at the frequency indicated in Part A – Account features and benefits. Your statement is an easy to read record of all transactions you have made over the statement period.

Every statement is worth keeping as it provides an invaluable record of all transactions, interest earned and government charges as well as the current balance. You should check each statement carefully and contact us immediately if you find any error or unauthorised transaction.

If you request a copy of a statement that has already been issued to you, you may incur a fee.

2.3 Communication between us

Notices, certificates, consents, approvals and other communications in connection with this agreement must be in writing. Communications from us may be signed by any of our authorised employees.

Communications for us may be:

• Given personally to one of our employees or officers at:
  − any branch we have
  − our registered office: The Bendigo Centre, Bendigo VIC 3550
  − such other places as we advise you from time to time

• Sent by post or electronically to any of these places or to GPO Box 1048 Adelaide SA 5001 (as applicable)

• Given by any other means permitted by law.
A power of attorney in connection with a transaction under this agreement may be given personally to one of our employees or officers at our registered office.

We may communicate information to any one of you (which will be taken to be notice to all of you) by:

- Delivering it to you personally
- For individuals, leaving it at your residential or business address last known to us
- For bodies corporate, leaving it at your registered office by leaving it with one of your officers
- Sending it by post or electronically to any of these places
- Any other means permitted by law.

A notice or other document is taken to be given when:

- Given personally – on the date of the document or the date it is received by the addressee, whichever is the later
- Sent by post – on the date of the document or the date when it would have been delivered in the ordinary course of post, whichever is the later
- Sent by facsimile transmission or some other form of electronic transmission – on the date of the document or the date on which the machine from which the transmission was sent produces a report indicating that the document was sent to the facsimile or other number of the addressee, whichever is the later
- Sent electronically – on the date of the document or the date on which the computer from which the information was sent produces evidence that the document was sent.

Communications given by newspaper advertisement are taken to be received on the date they are first published.

If you are a company, all company communications from you must be signed by a director.

We may serve any document in a court action (including a writ of summons, other originating process or third or other party notice) on you by delivering it to your residential or business address last known to us or by leaving it there. This does not prevent any other method of service.

We may telephone you to confirm any instructions regarding your account sent electronically to us.

We reserve the right to withhold processing any instructions regarding your account sent electronically to us until we have confirmed these instructions with you by telephone.

### 2.4 Changes to your account or information contained in this Product Guide

**Changes to account terms and conditions**

Subject to the following, we may change the terms and conditions that apply to your account (including the fees and charges that apply) at any time.

We will notify you of changes to your account in the following way:

<table>
<thead>
<tr>
<th>Change</th>
<th>Minimum days notification</th>
<th>Method of notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduce a new fee or charge (other than a government charge)</td>
<td>30 days</td>
<td>In writing</td>
</tr>
<tr>
<td>Increase the amount of a fee or charge (other than a government charge)</td>
<td>30 days</td>
<td>In writing or by press advertisement</td>
</tr>
<tr>
<td>Vary the method by which interest or a fee or charge is calculated</td>
<td>30 days</td>
<td>In writing</td>
</tr>
<tr>
<td>Vary the balance ranges within which interest rates apply</td>
<td>30 days</td>
<td>In writing</td>
</tr>
<tr>
<td>Vary the frequency with which interest is debited or credited</td>
<td>30 days</td>
<td>In writing</td>
</tr>
<tr>
<td>Introduce or vary any government charge that directly or indirectly affects you, unless the government agency has already publicised the change</td>
<td>Day of change</td>
<td>In writing or by press advertisement</td>
</tr>
<tr>
<td>Change an interest rate (except where we have agreed to a fixed interest rate for a given term)</td>
<td>Day of change</td>
<td>In writing or by press advertisement</td>
</tr>
<tr>
<td>Change any other term or condition</td>
<td>Day of change</td>
<td>In writing or by press advertisement</td>
</tr>
</tbody>
</table>

You agree that we may notify you of these changes by the methods described above.
2.7 Banking Code of Practice

We have adopted the Banking Code of Practice. The Banking Code of Practice will apply to your account if you are an individual or a small business. In this Product Guide, and if you ask, we will provide you with general descriptive information concerning our banking services. This includes:

- Account opening procedures
- Our obligations regarding the confidentiality of your information
- Complaint handling procedures
- Bank cheques
- The advisability of you informing us promptly when you are in financial difficulty
- Information on current annual percentage rates and fees and charges
- The advisability of you reading this Product Guide, which includes terms and conditions relating to your account.

If there is any inconsistency between this agreement and the Banking Code of Practice we will follow the Banking Code of Practice.

2.8 Other regulations

As well as your agreement, industry codes of practice and legislation may provide further rights or obligations.

Key sources of regulation which may apply include:

- Banking Code of Practice – a voluntary code of conduct which sets standards of good banking practice for banks to follow
- Privacy Act 1988 (Cth) – privacy legislation governing activities such as the collection, use and disclosure of personal information
- National Credit Code – legislation which regulates the provision of credit to individuals for consumer purposes
- Corporations Act 2001 (Cth) – legislation which, among other things, regulates a wide range of activities relating to certain financial products
- Australian Securities and Investments Commission Act 2001 (Cth) – legislation which, among other things, prohibits misleading, deceptive and unconscionable conduct in relation to financial services
• Cheques Act 1986 (Cth) – legislation that deals with matters such as payment and collection of cheques as well as fraud and other unauthorised transactions
• Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (Cth) – legislation designed to combat money laundering and the financing of terrorism.

2.9 Our relationship
Your agreement with us will govern our relationship. As well as the express written terms in your agreement, there may be implied terms relating to everyday banking matters. The type of banking service you request is also relevant. For example, it is a debtor and creditor relationship with a loan or a deposit account. For a deposit account, this means we owe you your deposit and for a loan account you owe us.

Your agreement will usually start when your account is opened, however it may be earlier – for example when we first become bound to provide banking services to you.

Your relationship with us may also automatically stop in some cases. For example, if you close your account, if you become bankrupt or insolvent, or if you die. If we wish to end our relationship, in most cases we will give you reasonable notice. However, sometimes this may not occur (such as where an overdraft must be immediately repaid).

2.10 If you have a complaint or concern
If you have a query or concern regarding your account, your agreement or our service you can contact our Customer Help Centre on:

• Telephone 1300 361 911
  8.30am – 6.00pm (EST)
  Monday to Friday; or
• Fax 1300 367 615; or
• Email: feedback@bendigobank.com.au

Experience tells us that most concerns or complaints can be fixed at this level. If, however, your concern or complaint requires specialist attention, the appropriate staff member will respond to you within 5 business days of receipt of the concern or complaint, either providing an immediate answer or advising of action to be taken and an expected reply date.

Within 21 days of receiving your complaint we will advise you in writing of either:

• The outcome of our investigation; or
• The need for more time to complete our investigation.

If you are not satisfied with the response provided you have the option of referring the matter to the Customer Advocate who will impartially assess your complaint, keep you informed of the progress and provide you with a response.

Telephone:  1300 139 572 (+61 3 5485 7919)
Email:  customeradvocate@bendigoadelaide.com.au
Post/letter:  Customer Advocate, PO Box 480, Bendigo, VIC 3552

Australian Financial Complaints Authority (AFCA)
We do not anticipate a situation where we cannot resolve a concern or complaint to your satisfaction. However, should this happen, you have the option of referring the matter to the Australian Financial Complaints Authority.

The Australian Financial Complaints Authority is an independent person appointed to help individual customers and small businesses resolve problems and disputes with their bank. You do not have to pay if you ask AFCA to help you.

The AFCA’s role is to investigate matters only after customers have fully exhausted the established complaint procedures of their bank.

You may obtain further information about this service by contacting AFCA at:

The Australian Financial Complaints Authority
GPO Box 3
Melbourne VIC 3001
Telephone:  1800 931 678
Website:   www.afca.org.au
Email:   info@afca.org.au

2.11 Risk
All financial products carry risk and different products may carry different risks depending on the nature of that product. You should consider your level of risk tolerance prior to investing and should have regard to your own investment objectives, circumstances and needs, and consider the need for professional advice, including taxation and legal advice.

The most significant risk associated with the Money Market Term Deposit Account is as follows:

Interest rate risk
Because the interest rate is fixed there is a risk that interest rates applying to alternative investments may increase during the term of your investment in which case you may forgo potential higher returns on your funds.
2.12 Financial Claims Scheme
The Financial Claims Scheme protects depositors through the provision of a guarantee on deposits (up to a cap) held in authorised deposit-taking institutions (ADI’s) in Australia and allows quick access to their deposits if an ADI becomes insolvent.

As such please note the following information:
• You may be entitled to a payment under the Financial Claims Scheme in the event of us becoming insolvent;
• Accessibility to the Financial Claims Scheme is subject to eligibility criteria; and
• Information about the Financial Claims Scheme can be found at www.fcs.gov.au

3. Part C - Using your account

3.1 How to open an account
To open an account with us you will need to complete an account application form with your personal details. You will need to sign this form to certify that all the information is correct. With this information we will be able to identify you.

An account may be opened in the name of an individual, company, partnership, trust, association, co-operative or a self managed superannuation fund.

Eligible Investors
You must be 18 years or over to open an account. Investments are only available to persons receiving an up to date (electronic or otherwise) copy of this Product Guide within Australia. Applications from outside Australia will not be accepted. The individual(s) or entities in whose name in which the investment is made in and all signatories to the account must reside in Australia.

3.2 How to identify yourself
When you open an account with us we need to obtain identification information as required by law, including Know Your Customer requirements under anti-money laundering and counter-terrorism financing legislation. This will include information such as, for an individual, name, residential address and date of birth and for a business entity information such as details of directors and shareholders. Where the customer is a trust, details of the trustee and beneficiaries may be required. We may also require other information such as information about beneficial owner(s), and information about your activities and reason for opening an account in Australia.

You only need to provide this information once. We will file it for future reference should you open other accounts with us. This information is also required if you become a signatory to an account of another person or organisation.
3.3 Joint accounts

If you have a joint account with another person or persons, you will each be liable for any amount due to us on the account and any other obligation under your agreement, unless your agreement with us states otherwise.

Under the terms of this Product Guide you are liable both separately on your own and jointly with any one or more other persons named as account holders of your account. This includes your successors and assigns. This means we can ask all of you or any one of you for the whole of the amount owing.

In some cases (for example loan accounts) you may be able to limit your liability on a joint account. A request to limit your liability to us will only apply in relation to future advances and not to money already owing. You should direct any requests to limit your liability in writing to us. Requests are only effective upon written acceptance from us.

Joint liability for amounts owing to us may also be limited as a result of family law proceedings, for example following a Family Court decision to transfer the mortgage and title on a jointly owned home.

Upon the death of one or more of you, we shall be entitled to treat the survivor(s) as having title to your account. However, we will normally treat all authorities for operating the joint account as cancelled once we know of your death (and certain conditions have been met) or of your bankruptcy. We must be notified as soon as practicable if one of you dies.

It will be up to you and the other joint account holders to say how many of you must sign in order to operate the account. This arrangement will be part of your agreement with us, and may be altered at the request of you and the other joint account holders. If we receive no other instructions we will assume ‘any one of us to sign’ is selected.

Regardless of any arrangement with us, any holder of a joint account can require us to operate the account only on the signature of all parties. This might be done if there is a dispute between the joint account holders.

Unless we agree otherwise the signatures of all of you are required:

- On any notice or request for withdrawal of monies
- On receipt for monies paid
- To appoint or remove an operator on your account
- To end this agreement at your request.

If there is more than one of you, you authorise us to accept for the credit of your account any cheque payable to any one or more of you.

You agree that where you hold an account jointly with another person or persons, you appoint the other account holder(s) as your agent for the purposes of receiving a copy of this Product Guide, statements of account, transaction confirmations and any other information relating to the account that is required to be provided to each account holder. You can obtain copies of any of this information at any time by contacting us.

3.4 Giving someone access to your account

We may allow any person nominated by you who is aged 18 years or older to be an authorised operator on your account. An authorised operator is able to use your account in any way we allow, subject to any restrictions that we agree to. Each use of your account by an authorised operator is subject to this agreement as if you had used the account.

Allowing someone else to operate your account enables that person to access any financial information about your account, including:

- The balance of your account
- Any payments due on your account including the amount, due date and details of the payment
- Copies of documents issued by us such as statements
- Details of any transaction on your account.

Who you can appoint

You may appoint any of the following to be an authorised operator on your account:

- A person aged 18 years or older
- A company
- A partnership.

Cancelling authorised operator status

You may cancel an authority to operate at any time. Authorised operators may also cancel their own authorised operator status at any time.

Authorised operators will automatically have their status revoked, once we receive confirmation (to our satisfaction) that the authorised operator has experienced an insolvency event. Upon revocation of the authorised operator status, the account will be operated by you as a direct customer.
How to appoint an authorised operator
If you wish to appoint an authorised operator you should forward to us your completed and signed authorised operator form.
Authorised operators are not able to appoint or remove other authorised operators on your account.

Terms and conditions applicable to authorised operators
You should ensure that an authorised operator is familiar with:
• The terms and conditions in this Product Guide (prior to that authorised operator using a transaction service), and
• Any changes we make to these terms and conditions (authorised operators should note that we may not be obliged to notify them of those changes).

We will provide a copy of this Product Guide to you or an authorised operator at any time upon request.

When you allow an authorised operator to use your account you are bound by and liable for any such use (including for any fees and charges) as if your account had been used by you. However, you will not be liable if the authorised operator’s rights to use your account were previously withdrawn in accordance with the following paragraph.

An authorised operator’s rights to use your account will be withdrawn from when you have notified us in writing when you want that to happen. If you are a joint account holder, all of your signatures are required.

We may cancel the appointment of an authorised operator, by giving you 14 days written notice of our intention to do so.

Where an authorised operator is a company, the powers of operation vested in the company are also taken to be vested in any director, any employee and any agent (accepted by us) of the company, and where the authorised operator is a partnership, the powers of operation are also taken to be vested in any partner, any employee and any agent (accepted by us) of the partnership.

Where there is more than one authorised operator any one of them may give instructions in relation to your account, unless you specify otherwise.

3.5 How to make deposits and withdrawals

Deposits
Your initial deposit, and subsequent deposits can be made by:

• Cheque payable to ‘Adelaide Bank - your name’;
• Electronically by direct debit.

Deposits into your account
Cheques deposited to your account are not available to be drawn against until the funds have been cleared and paid into your account.
If you wish to dispute the amount of a cheque deposit recorded into your account, contact us with your deposit receipt. We will make any necessary adjustments to the account once we have verified the amount that was deposited.
Please note that deposits made in foreign currency will incur conversion fees.

Deposits via direct debit
Any request for a direct debit must be signed by the account holder. Only where the account holder has signed the original application can a direct debit request be accepted and processed. Both account names (account being debited and Adelaide Bank account being credited) must be held in the same name. This form must be signed by you or your power of attorney. Authorisation given by companies must be signed in one of the following ways:

i. by two directors of the company
ii. by a director and by a secretary of the company
iii. for a proprietary company that has a sole director who is also the sole company secretary – by the director
iv. by a duly authorised attorney
v. under seal (if required), accounts held jointly must be signed by, or on behalf of, all account holders.

• We may vary any details of this agreement or direct debit request at any time by giving you at least 14 days written notice. You may change, stop or defer a debit payment, or terminate this agreement by providing us with at least 14 days notification by writing to us.
• Direct debit dishonour may occur where both accounts are not held in the same name. Direct debit dishonour will occur where funds are not cleared and available in the corresponding institution. Direct debit dishonour fees may be charged by the corresponding institution where funds are not cleared and available or where accounts vary in name.
• The account will only generate interest from the day the funds are deposited (please allow minimum 3 days).
We will also accept and promptly process any complaint from you that a direct debit payment transaction was unauthorised or irregular. In the case of direct debit transaction, again, we may suggest that you also contact the debit user.

Lost deposits
To the full extent permitted by law we are not liable for any loss (including consequential loss arising from our negligence) arising from the loss or theft of any cheque, payment order, bill of exchange or bank draft deposited with us. In addition to other rights, we may recover the amount of any such cheque, payment order, bill of exchange or bank draft by debiting an account to which the amount of the cheque, payment order, bill of exchange or bank draft had been credited. If we do, we will notify you as soon as possible.

Withdrawals
Withdrawals without an interest rate reduction can only be made at maturity. When available, funds can be withdrawn by:

- Bank cheque
- Electronic transfer to another account.

If you withdraw funds from your account prior to maturity, an interest rate reduction will apply. Please refer to Part A – Account features and benefits of this Product Guide for further details.

We may decline any transaction which will result in your account balance being less than the minimum opening balance.

Information about bank cheques
You must take care of all bank cheques and inform us promptly if any bank cheque is lost, stolen, forged or fraudulently altered.

Any request to stop payment of a bank cheque must be made in writing to us and you may be charged a fee.

You may only request to stop payment of a bank cheque in limited circumstances.

3.6 Interest rates
When deciding whether an account is the best account for you, it is important to not only know how the interest you earn is calculated, but also how often the interest is paid. Please refer to Part A – Account features and benefits of this Product Guide to find out when interest is paid on your account.
The current interest rates applicable to your account are available by:

- Calling us on 1300 652 220

Interest is calculated daily on the closing balance of your account. Unless indicated otherwise in Part A – Account features and benefits of this Product Guide, interest is paid on the last day of each statement period and when your account is closed.

Interest is calculated on the daily closing balance of your account using the following formula:

**Daily closing balance × Daily percentage rate**

The daily percentage rate is the annual percentage rate for that day divided by the number of calendar days in the year.

**Fixed interest rates**

The Money Market Term Deposit Account operates on a fixed interest rate for the term of the investment.

**3.7 Amounts which can be debited to your account**

You agree that we may debit to your account without notifying you and you agree to pay us:

- Each drawing you or an authorised operator, make or authorise on your account
- Fees and charges debited as described in this Product Guide
- Any other amount you must pay in connection with this agreement on the date it becomes due.

**3.8 Minimum deposit balances**

You must ensure that your account is maintained consistently with any minimum balances described in Part A – Account features and benefits of this Product Guide, and if you do not:

- We will not pay interest on a deposit balance less than that minimum.

The minimum opening balance for this account must be maintained. If in the event the account falls below this minimum, your account may be closed.

**3.9 Unused accounts**

If your account does not meet the minimum operating requirements we have the authority to close your account. For the minimum requirements, please refer to Part A – Account features and benefits of this Product Guide.

**3.10 How accounts may be closed or suspended**

You may close or suspend access to your account at any time. Upon your request, another financial institution may close your account on your behalf by mail.

We may exercise our discretion to close, or suspend access to, your account due to unsatisfactory conduct or for any other reason (e.g. if we reasonably consider it necessary to prevent fraud or other losses to you or us). If we close your account, we will notify you as soon as possible.

If your account has a deposit balance we will pay the deposit balance to you or as you direct.

If our relationship with you ends, your liabilities (including the obligations to make any payment and your liability for any interest charges and fees and charges) continue even if we pay you any deposit balance in your account. If your account is in credit when closed, where applicable, any interest will be credited to the balance. If any accrued fees or charges, or government charges are due on the account up to the closing day, these may be deducted from the account balance. Monthly fees may still apply where the account is closed part way through the month. If there are uncleared funds in the account we will not make these funds available to you until the funds are cleared.

If your account has a debit balance on closing you must pay us the balance owing plus any accrued interest charges, other fees or charges and any government charges applicable to the day of closing.

If you do not meet the minimum requirement of this product we have the ability to close your account.
4. Part D – General matters

4.1 Insolvency and bankruptcy
If you experience an insolvency event, you or your authorised operator must immediately notify us of this fact.

Once we receive notification of the insolvency event, we will stop your account, denying you access to your money, and we will act on instructions from your administrator or similar official.

If you have a partnership account or a joint account and one of the account holders or partners is subject to an insolvency event, once we receive notification of the insolvency event, we will stop the account and deny all the account holders access to the account and we will act on instructions from your administrator or similar office to oversee the insolvency event.

4.2 Default
You will be in default if you breach any term of this agreement or any other agreement you have with us, or if any information you give us in connection with this agreement is, in our opinion, false or misleading.

You must notify us immediately if you become aware that you are in default under this agreement.

What can happen then?
If you are in default, we may give you a notice stating that you are in default.

If you do not correct the default within any period given in the notice then, at the end of that period and without further notice to you, the total amount owing becomes immediately due for payment (to the extent it is not already due for payment). We may then sue you for that amount.

In limited circumstances set down by law (such as if we are unable to locate you), we need not give the notice or wait until the end of any period given in a notice. In such a case, the total amount owing becomes immediately due for payment without notice and we may then immediately sue you for that amount.

If you are in default, we may use any money you have in this account, or in another account with us towards repaying the total amount owing (this is known as a contractual right to ‘combine accounts’). We may combine accounts without giving you any notice but we will advise you afterwards. This provision does not affect any rights we have to combine accounts which arise by operation of law.

Your obligation to pay on time is not cancelled by these provisions. Further information on combining accounts is in the following paragraphs.

4.3 Combining accounts and set-off
We can combine the balances of two or more of your accounts. For example, if your cheque account is overdrawn we might use money in your savings account to reduce the amount you owe on your cheque account.

When you have an existing account with us and you open a new account covered by this Product Guide, the new account can be combined with your existing account.

However, this would not happen where, for example:

- We know the accounts are not held by you in the same capacity (for example where you have a personal account and also an account as trustee for your child)
- Your debt to us arises from some business other than banking
- We have specifically agreed to keep your accounts separate or your dealings with us suggest such an agreement.

When combining accounts we will comply with any applicable requirements of the Code of Operation for Department of Human Services and Department of Veteran’s Affairs Direct Credit Payments.

We will not exercise our right to combine your accounts in connection with amounts you owe in respect of any credit facility which you hold with us that is regulated by the National Credit Code;
• While we are actively considering your financial situation as a result of your hardship application (we may ask you, as a condition of not exercising our right to combine your accounts, to agree to retain funds in an account until our decision on your hardship application has been made); or
• While you are complying with an agreed arrangement with us resulting from our consideration of your hardship application.

We will promptly tell you if we have combined any of your accounts, but we are not liable to do so beforehand. You cannot presume an overdrawn account will be combined by us with an account which is in credit (for example in order to cover cheques you have drawn on the overdrawn account) unless we have agreed to this.

Subject to any statutory right of set-off which we cannot exclude by agreement, you must pay us all amounts due under this agreement in full without setting off amounts you believe we owe you and without counterclaiming amounts from us. We may set off any amounts we owe you against money you owe us.

4.4 Taxation and Social Security
All income that you receive in relation to your account will be assessable income for taxation purposes unless you are exempt from income tax. You may wish to seek independent taxation advice before choosing to open our account.

Tax File Number (TFN) notification
You are not obliged to provide us with your TFN, however if you do not supply us with your TFN or claim a valid exemption for each account holder we will be required to deduct tax from interest payments made to you. Tax will be deducted at the highest marginal rate plus the Medicare Levy in accordance with Australian Taxation Office requirements.

Australian companies and certain other business entities may supply an ABN instead of a TFN.

Please note if the correct TFN is not provided at the opening of this account and withholding tax is deducted, then we cannot refund the tax deducted and you are required to contact the Australian Taxation Office to obtain any refund.

Social Security
Bank accounts are subject to both income and assets tests, and therefore a deposit with us may affect your entitlement to a social security benefit. We recommend that you seek independent advice from a financial adviser or Centrelink before choosing to make a deposit.

4.5 Incapacity
If we are satisfied that:
• You have become of unsound mind or incapable of managing your affairs through age or infirmity or any other reason; and
• No committee, receiver or guardian has been appointed although the contrary may be the fact,
We may permit a withdrawal by any person who appears, to our satisfaction, to have the care or custody of you or the management of your affairs of the whole or any portion of the deposit balance of your account.

Such withdrawal shall be taken to be a valid act by you and the receipt of funds by such person shall be binding upon you. We shall not be liable to any person including you in respect of any such withdrawal.

4.6 Equitable interests
Except as required by court order or this agreement and although our records may indicate that money deposited with us is held on trust, we may not recognise any beneficial interest in that money.

4.7 Adjustments
We may subsequently adjust debits and credits to your account so as to accurately reflect the legal obligations of you and us (for example, because of an error or a dishonour). If we do this we may make consequential adjustments (including to interest charges).

4.8 End of day
A day of the week ends for any purpose under this agreement at 5.00pm Central Standard Time (CST).
4.9 Variations and waivers
A provision of this agreement, or a right created under it, may not be waived except in writing signed by the party or parties to be bound.
We may agree to change this agreement or defer or waive any of these terms and conditions without creating a new agreement.

4.10 Time
A reference to a time in this Product Guide is a reference to Central Standard Time (CST).

4.11 How we may exercise our rights
Acting reasonably at all times, we may exercise a right or remedy or give or refuse our consent in any way we consider appropriate including by imposing reasonable conditions. If we do not exercise a right or remedy fully or at a given time, we can still exercise it later. Our rights and remedies under this agreement are in addition to other rights and remedies provided by law independently of it or by any other agreement. Our rights and remedies under this agreement may be exercised by any of our employees or any other person we authorise.

To the full extent permitted by law, we are not liable for loss (including consequential loss) caused by the exercise or attempted exercise of, failure to exercise, or delay in exercising, a right or remedy to the extent it was not caused by the negligence, fraud or wilful misconduct of us, our employees or agents or a receiver approved by us.

4.12 Our certificates
We may give you a certificate about a matter or about an amount payable in connection with this agreement. The certificate is sufficient evidence of the matter or amount, unless it is proved to be incorrect.

4.13 Assignment
We may assign our rights under this agreement. You agree that we may disclose any information or documents we consider desirable to help us exercise this right. Your rights are personal to you and may not be assigned without our written consent.

4.14 Inconsistent legislation
Where legislation applies to this agreement then if that legislation would otherwise make a provision of this agreement illegal, void or unenforceable, or a provision of this agreement would otherwise contravene a requirement of that legislation, or impose an obligation or liability that is prohibited by legislation, then this agreement is to be read as if that provision were varied to the extent necessary to comply with that legislation or, if necessary, omitted.

To the extent allowed by law and subject to the paragraph above, this agreement prevails to the extent it is not inconsistent with any relevant law.

4.15 Applicable law
This agreement is governed by the law in force in Victoria. You and we submit to the non-exclusive jurisdiction of the courts of that place.
5. Part E – Fees and charges

5.1 Fees and charges payable

You agree to pay us:

- All fees and charges as described in this Product Guide plus any new fees and charges we impose under the terms of this Product Guide
- Government charges
- Any expenses we incur in enforcing this agreement.

You authorise us to debit any of these amounts to your account. We may do so on or after the date we pay them or the date they become due or payable by you or us (whichever is earlier). We can at any time choose not to collect a fee or charge from you. This does not prejudice our right to collect the fee or charge in the future.

The amount or frequency or time of payment of a fee or charge may change or a new fee or charge may be imposed under the terms of this Product Guide. Refer to part 2.4 of this Product Guide for further details on how we may change the fees and charges that apply to your account.

The fees and charges in this Product Guide are debited to your account at the frequency stated in the description of the fee and charge. If no frequency is stated then the fees and/or charges will be debited to your account after the event or your request has occurred.

Information about fees and charges is available on request by contacting us. Our contact details can be found in the contact details section of this Product Guide.

<table>
<thead>
<tr>
<th>Cheque fees</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank cheque withdrawal</td>
<td>Charged for each bank cheque that you request</td>
<td>$10</td>
</tr>
<tr>
<td>Cheque special clearance</td>
<td>Charged when you request special clearance of funds from a cheque drawn on an Australian bank account and deposited into your account. We cannot guarantee a reduced clearance time for this service</td>
<td>$15</td>
</tr>
<tr>
<td>Foreign cheque clearance</td>
<td>Charged when you deposit a cheque drawn from a foreign bank, where the amount is greater than $100,000 Australian dollars</td>
<td>$100</td>
</tr>
<tr>
<td>Foreign currency cheque fee</td>
<td>Charged for each cheque that is in a foreign currency that you deposit into your account</td>
<td>$10</td>
</tr>
<tr>
<td>Cheque search fee</td>
<td>Charged when you request us to provide you with a copy of, or access to, a cleared personal or bank cheque drawn on your account</td>
<td>$60 per hour (min charge $15)</td>
</tr>
<tr>
<td>Stop payment of bank cheque</td>
<td>Charged when you request that a stop payment be placed on a bank cheque, which prevents anyone from cashing the cheque (only available in limited circumstances)</td>
<td>$20</td>
</tr>
</tbody>
</table>
### 5.1.2 Other fees

<table>
<thead>
<tr>
<th>Other fees</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swift</td>
<td>Charged when you request a same-day transfer of funds to be made electronically to a non-Adelaide Bank account</td>
<td>$30</td>
</tr>
<tr>
<td>Telegraphic transfer</td>
<td>Charged when you request us to electronically transfer foreign or Australian currency overseas</td>
<td>$30</td>
</tr>
<tr>
<td>Inward telegraphic transfer (domestic)</td>
<td>Acceptance of payment of an Australian financial institution for fast transfer to any Adelaide Bank account</td>
<td>$2</td>
</tr>
<tr>
<td>Inward telegraphic transfer (international)</td>
<td>Acceptance of payments in foreign currency for transfer to any Adelaide Bank account</td>
<td>$10</td>
</tr>
<tr>
<td>Interbank credit transfer</td>
<td>Charged when you request a branch transfer of funds to a non-Adelaide Bank account</td>
<td>$4</td>
</tr>
<tr>
<td>Special service</td>
<td>Charged when you require us to perform a special service on your behalf. For example, this may be charged for non-standard time-consuming activities that you request us to undertake</td>
<td>$60 per hour (min charge $30)</td>
</tr>
</tbody>
</table>

### 5.1.3 Documentation and search fees

<table>
<thead>
<tr>
<th>Documentation and search fees</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interim statement fee</td>
<td>Charged when you request an account statement to be produced before your next regularly scheduled statement</td>
<td>$5 per statement</td>
</tr>
<tr>
<td>Duplicate statement fee</td>
<td>Charged when you request a copy of a statement that we have previously provided to you, per statement</td>
<td>$5 per statement</td>
</tr>
<tr>
<td>Closing details</td>
<td>Charged if you request a copy of details on a closed account</td>
<td>$5 per request</td>
</tr>
<tr>
<td>Transaction summary</td>
<td>Charged when you request a summary of transactions performed on your account</td>
<td>$5</td>
</tr>
</tbody>
</table>

### 5.1.4 Default and dishonour fees

<table>
<thead>
<tr>
<th>Default and dishonour fees</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Debit dishonour</td>
<td>Charged when there are insufficient funds in your account to cover an inward direct debit</td>
<td>$40</td>
</tr>
<tr>
<td>Inward cheque dishonour</td>
<td>Charged when you deposit a cheque from another party into your account and there are insufficient funds in the account to cover that cheque</td>
<td>$12</td>
</tr>
</tbody>
</table>
6. Part F – Glossary

In this Product Guide the following expressions have the following meanings:

- **Account** means an account for recording all transactions in connection with this agreement.
- **Agreement** means the terms and conditions contained in this Product Guide.
- **Authorised operator** means any person who is able to operate your account as described in this Product Guide.
- **Balance** means the amount standing to the credit or debit of your account.
- **Balance owing on your account** means, at any time, the excess of all amounts debited over all amounts credited to your account under this agreement at the time. When this amount is to be calculated at the end of a day, it includes all debits and credits assigned to that day.
- **Banking day** means a day other than a Sunday or national holiday in Australia.
- **Costs** means charges and expenses, including charges and expenses in connection with legal and other advisers.
- **Daily percentage rate** for a day is the annual percentage rate for that day under this agreement divided by 365 or 366 in a leap year.
- **Deposit balance** means, at any time, the excess of all amounts credited over all amounts debited to your account under this agreement at that time. When this amount is to be calculated at the end of a day, it includes all debits and credits assigned to that day.
- **Insolvency event** means where:
  a. a receiver, receiver and manager, liquidator, provisional liquidator, trustee, administrator, controller, or inspector is appointed under any legislation, or similar official is appointed in respect of you or any of your property, or where any security over any substantial part of your assets are enforced;
  b. you cease to carry on all or substantially all of your business, are unable to pay your debts when due, or are deemed unable to pay your debts under any law, or make an assignment for the benefits of, or enter into or make any arrangements or compromise with, your creditors or threaten to do so, or stop payments to your creditors generally;
  c. you become, or are deemed to be insolvent or bankrupt; and
  d. a distress, attachment or other execution is levied or enforced upon or commenced against any substantial part of your assets and is not stayed within 14 days.
- **Insolvent** means being unable to pay debts when they fall due.
- **Interest rate** means a per annum rate of interest.
- **Month** or **Monthly** means calendar month.
- **Officer** means any one of our directors, secretaries or managers and any other person empowered by the directors or this agreement to give directions in relation to the management of our business.
- **Person** includes an individual, a firm, a body corporate, an unincorporated association or an authority.
- **Product Guide** means this booklet.
- **Statement of account** means a statement of account issued to you by us, as described in this Product Guide and statement has a corresponding meaning.
- **Statement period** means the period described on a statement of account as the period to which the statement of account relates.
- **We** means Adelaide Bank a Division of Bendigo and Adelaide Bank Limited (ABN 11 068 049 178) and its successors and assigns and our and us has a corresponding meaning.
- **You** means the person(s) or entity (this includes joint account holders and partners in a partnership) who is the account holder and your as a corresponding meaning. The singular includes the plural and vice versa.

A reference to:

- a. a document includes any variation or replacement of it
- b. law means common law, principles of equity, and laws made by parliament (and laws made by parliament include regulations and other instruments under them, and consolidations, amendments, re-enactments or replacements of them)
- c. any thing includes the whole and each part of it
- d. a clause or part is to a clause of or part of this Product Guide.
When you complete the form please:

- Use a black pen
- Write in CAPITAL LETTERS
- Answer all questions
- Sign the back page

Options available to submit your completed application and any additional documentation:

Email: customerservice@adelaidebank.com.au

Other information

Your personal details

Your personal information is collected to assess your application and to provide you with the product or service that you have requested. Your personal information may also be used to carry out marketing activities, research and product development.

Your personal information is treated as confidential and is only disclosed to others where necessary. For example, we would usually disclose your information to each other, to organisations to whom functions are outsourced such as mailing and printing houses, to IT providers, account holders and authorised operators and other financial institutions or persons nominated by you.

Your information may also be disclosed to related companies within the Bendigo and Adelaide Bank Group, where its confidentiality is maintained at all times. We do not sell, rent or trade your personal information.

In most cases you can gain access to your personal information. Please telephone 1300 652 220 if you have any queries about your personal information.

Anti-money laundering

The anti-money laundering laws within Australia may require us to obtain additional information to verify your identity, any beneficial owner of units in a fund or trust and the source of any payment. Where we request this information, the processing of applications may be delayed until we receive the requested information in a satisfactory form.
This page intentionally left blank.
Money Market Term Deposit Account
Application Form

Instructions

What type of account are you applying for?
Please mark the relevant box with a cross (X) and complete the appropriate sections of this form

☐ Individual / Joint (Complete Sections 1, 2 and 9 to 14)
☐ Individual / Joint - Trust / Super fund (Complete Sections 1, 2, 5 and 8 to 14)
☐ Company (Complete Sections 1 to 4 and 8 to 14)
☐ Company - Trust / Super fund (Complete Sections 1 to 5 and 8 to 14)
☐ Association / Co-operative (Complete Sections 1, 2, 6 and 8 to 14)
☐ Partnership (Complete Sections 1, 2 and 7 to 14)
☐ Estate of the late (Complete Sections 1, 2, 5, 8 to 14, and the Authorised Operator Form)

Section 1 - Important Customer Information

Please consider the information below before investing in a Term Deposit with us:

1. If you require immediate access to your funds in the future, please consider whether or not a Term Deposit is appropriate for you. We have other deposit products available which may be more suitable to your needs.

2. By opening a Term Deposit, you consent to us automatically renewing your investment at maturity. If no instructions are received by us prior to, or on the day of maturity, we will automatically roll your principal and interest into an account with the same investment term (or nearest equivalent term if the previous investment term is no longer available) at the prevailing interest rate for that term. Due to interest rate movements over time, the interest rate applicable to the new investment may be lower than the rate applied in the previous investment.

3. Whenever you invest with us you have a 7 days grace period, starting on the day after maturity, to make any changes to your investment. For instance, you may wish to withdraw funds from your account, increase your investment amount or change the length of your investment term. During the grace period, you can make any such changes to your investment without incurring an interest rate reduction.

4. If you wish to withdraw or transfer your funds after the grace period and before maturity, we may at our discretion not permit the withdrawal or transfer for up to 31 days (or until maturity if sooner), but we will permit withdrawal or transfer during this period in the case of proven hardship. A reduced interest rate may be applied to your funds.

☐ By ticking this box I/we acknowledge I/we have read and consent to the information above.

Section 2 - Customer Information

(A) Account Name

(B) Applicant(s) - Individual / Joint / Sole Trader / Director(s) / Trustee(s)

All signatories to this account must complete this section. If there are more than two customers please attach additional page(s).

Customer 1. Full legal name (title, given name, middle name(s), family name)

Residential address (PO Box is not acceptable)

Suburb ________________
State ________________
Postcode ________________

Work ( ) Home ( )

Mobile ( )

Date of birth (DD/MM/YYYY) ________________

Occupation ________________

Email ________________
Section 3 - Australian Company / Sole Trader / Business

(A) Company Structure

☐ Proprietary / Private
☐ Public listed
☐ Public unlisted
☐ Majority owned subsidiary of a domestic listed company
☐ Other - please specify

(B) Full Name of Company / Business

Registered office address (PO Box is not acceptable)

Suburb __________________________  State _______  Postcode _______

Principal place of business address (PO Box is not acceptable)

Suburb __________________________  State _______  Postcode _______

Industry type (e.g. primary business activity)

ACN __________________________  ABN __________________________

Is the company regulated? A company whose activities are subject to the oversight of a Commonwealth, State or Territory regulator. This means supervision beyond that provided by ASIC as a company registration body. For example: Australian Financial Services Licensees (AFSL); Australian Credit Licensees (ACL); Registrable Superannuation Entity (RSE) Licensees.

☐ No  ☐ Yes (if Yes, please complete the details below)

Regulator name __________________________  Licence details (e.g. AFSL / ACL number) __________________________
### Section 4 - Australian Proprietary / Private / Public Unlisted Company Details

(A) Details of Director(s)

Each director who is a signatory to this account must also complete Section 2B AND provide their individual customer identification. Please provide the names of each director below. If there are more than two directors please attach additional page(s).

<table>
<thead>
<tr>
<th>Director 1.</th>
<th>Full legal name (title, given name, middle name(s), family name)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director 2.</td>
<td>Full legal name (title, given name, middle name(s), family name)</td>
</tr>
</tbody>
</table>

(B) Details of Shareholders (if applicable)

Provide details of all individuals who own through one or more shareholdings (direct or indirect) 25% or more of the issued capital of the company. If there are more than two shareholders please attach additional page(s).

<table>
<thead>
<tr>
<th>Shareholder 1.</th>
<th>Full legal name (title, given name, middle name(s), family name)</th>
<th>% of shareholding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shareholder 2.</td>
<td>Full legal name (title, given name, middle name(s), family name)</td>
<td>% of shareholding</td>
</tr>
</tbody>
</table>

Each shareholder listed above must complete the beneficial owner details in Section 8 AND provide their individual customer identification.

(C) Entity Control Details (only complete if no shareholders are listed in Section 4B above)

(i) Provide details of all individuals who control 25% or more of the voting rights, including power of veto. If there are more than two individuals please attach additional page(s).

<table>
<thead>
<tr>
<th>Individual 1.</th>
<th>Full legal name (title, given name, middle name(s), family name)</th>
<th>% of voting rights</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual 2.</td>
<td>Full legal name (title, given name, middle name(s), family name)</td>
<td>% of voting rights</td>
</tr>
</tbody>
</table>

Each individual listed above must complete the beneficial owner details in Section 8 AND provide their individual customer identification.

If unable to complete (i) above, then complete section (ii) below

(ii) Provide the details of the senior managing official(s) – the ‘senior managing official’ is an individual who makes decisions affecting a substantial part of the business (e.g. Chief Executive Officer, Financial Controller). If there are more than two senior managing officials please attach additional page(s).

<table>
<thead>
<tr>
<th>Officer 1.</th>
<th>Full legal name (title, given name, middle name(s), family name)</th>
<th>Position title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officer 2.</td>
<td>Full legal name (title, given name, middle name(s), family name)</td>
<td>Position title</td>
</tr>
</tbody>
</table>

Each senior managing official listed above must complete the beneficial owner details in Section 8 AND provide their individual customer identification.

### Section 5 - Australian Trust / Super Fund

(A) Type of Trust

- [ ] Individual / Family
- [ ] Regulated trust (Super fund / SMSF)
- [ ] Registered management investment
- [ ] Government super fund
- [ ] Other - please specify

(B) Full Name of Trust / Super Fund

Country in which trust was established (if any country other than Australia your application will not be accepted)

**Settlor of trust** - Not required if a regulated trust, registered managed investment scheme or government super funds or initial sum to establish the trust is less than $10,000; or the settlor of trust is deceased. The ‘settlor’ is the person / entity who established the trust by contributing the initial assets or amount, often called the ‘settled sum’.

| Full legal name (title, given name, middle name(s), family name) / Registered business name |  |
(C) Details of Trustee(s)

Each individual trustee who is a signatory to this account must complete Section 2B AND provide their individual customer identification. All corporate trustees must complete Section 3. Please provide the names of each trustee below. If there are more than two trustees please attach additional page(s).

Trustee 1. Full legal name (title, given name, middle name(s), family name) / Registered business name

Trustee 2. Full legal name (title, given name, middle name(s), family name) / Registered business name

(D) Details of Beneficiaries

Trusts licensed and subject to Australian regulatory oversight do not need to complete this section (e.g. managed investment scheme, super funds). If there are more than two beneficiaries please attach additional page(s).

Beneficiary 1. Full legal name (title, given name, middle name(s), family name) / Registered business name

Beneficiary 2. Full legal name (title, given name, middle name(s), family name) / Registered business name

If the Trust is referenced by membership of a class(es), please provide details of the type of class(es) below.

Class(es) of beneficiaries:

Section 6 - Association / Co-operative

(A) Association / Co-operative Type

☐ Incorporated association  ☐ Unincorporated association  ☐ Co-operative

(B) Full Name of Association / Co-operative

Identifying number(s) (issued upon incorporation / registration)

Principal place of administration / Registered office address (PO Box is not acceptable)

Suburb  State  Postcode

(C) Details of Office Holder(s) / Entity Control

All individual office holders listed below must complete Section 2B AND provide their individual customer identification. Please provide the names of each office holder below. If there are more than three office holders please attach additional page(s).

Office holder 1. (e.g. Chairman or equivalent) Full legal name (title, given name, middle name(s), family name)

Office holder 2. (e.g. Secretary or equivalent) Full legal name (title, given name, middle name(s), family name)

Office holder 3. (e.g. Treasurer or equivalent) Full legal name (title, given name, middle name(s), family name)

Please provide the details of any individual who directly or indirectly controls the organisation, including those entitled to 25% or more of assets upon termination, voting rights of 25% or more or power to veto.

Full legal name (title, given name, middle name(s), family name)

The individual listed above must complete the beneficial owner details in Section 8 AND provide their individual customer identification.
Section 7 - Partnership

(A) Full Name of Partnership

Registered business name of partnership (if applicable)

Country in which partnership was established
(if any country other than Australia your application will not be accepted)
Nature of business (e.g. industry type)

(B) Partnership Details

Is the partnership a member of a professional association (e.g. law society)?

No ☐ Yes - please specify ☐

(C) Details of Partner(s)

Where the partnership is a member of a professional association (e.g. law society) at least one partner must complete Section 2B AND provide their individual customer identification. All individual partners with 25% or more of the partnership must complete Section 2B.

In all other cases, all individual partners must complete Section 2B AND provide their individual customer identification. All corporate partners must complete Section 3. If there are more than two partners please attach additional page(s).

Partner 1. Full legal name (title, given name, middle name(s), family name) / Registered business name % share of partnership

Partner 2. Full legal name (title, given name, middle name(s), family name) / Registered business name % share of partnership

If no partner holds 25% or more of the partnership then please complete the section below:

Provide the details of the senior managing official(s) - the ‘senior managing official’ is an individual who makes decisions affecting a substantial part of the business (e.g. Chief Executive Officer, Financial Controller). If there are more than two senior managing officials please attach additional page(s).

Officer 1. Full legal name (title, given name, middle name(s), family name) Position title

Officer 2. Full legal name (title, given name, middle name(s), family name) Position title

Each senior managing official listed above must complete the beneficial owner details in Section 8 AND provide their individual customer identification.

Section 8 - Beneficial Ownership or Control

Each beneficial owner must provide their individual customer identification. If there are more than two beneficial owners please attach additional page(s).

Beneficial owner 1. Full legal name (title, given name, middle name(s), family name)

Residential address (PO Box is not acceptable)

Suburb State Postcode Date of birth (DD/MM/YYYY)

Beneficial owner 2. Full legal name (title, given name, middle name(s), family name)

Residential address (PO Box is not acceptable)

Suburb State Postcode Date of birth (DD/MM/YYYY)
Adelaide Bank is required to collect information in compliance with OECD Common Reporting Standard (CRS) and the Foreign Account Tax Compliance Act (FATCA).

If an individual investor or controlling person of an Entity (e.g., a Company, Trust, Association or Co-operative) has a connection to countries other than Australia, Adelaide Bank may be required to report information in relation to the investor or controlling person and the investment for CRS and FATCA purposes. If you are uncertain of your status you should seek specialist taxation advice.

Foreign Accounts Tax Compliance Act (FATCA) - Completion of all questions is mandatory

Are any applicants citizens or residents of the US for tax purposes?  
- No  
- Yes (please complete the Foreign Tax Details form)

Is the Entity’s created in the US, established under the laws of the US or a US taxpayer?  
- No  
- Yes (please complete the Foreign Tax Details form)

Is the Entity a Financial Institution?  
- No  
- Yes (please complete the Foreign Tax Details form)

Are any controlling person(s)* of an Entity citizens or residents of the US for tax purposes?  
- No  
- Yes (please complete the Foreign Tax Details form)

*For companies, trusts and partnerships a controlling person is an individual who is a shareholder, trustee, beneficiary, settlor or partner AND who owns 25% or more of the Entity, controls 25% or more of the voting rights including a power of veto, or holds the position of senior managing official of the Entity. For associations and co-operatives a controlling person is also an individual who is entitled to 25% or more of the assets of the Entity upon dissolution.

Common Reporting Standard (CRS) - Foreign Tax - Completion of all questions is mandatory

Are any individual applicants residents of any country other than Australia or US?  
- No  
- Yes (please complete the Foreign Tax Details form)

Is the Entity created in any country other than Australia or US?  
- No  
- Yes (please complete the Foreign Tax Details form)

Is the Entity Account Holder a Passive Non-Financial Entity?  
- No  
- Yes (please complete the Foreign Tax Details form)

^ For foreign tax terminology please refer to the Foreign Tax Glossary which is available with the Foreign Tax Details form.

Section 10 - Term Deposit Details

(A) Account Details

Detail the source of funds for this investment (select all applicable options)
- Investments (rollover / sale)  
- Accumulated surplus  
- Working capital  
- Prize money  
- Redundancy payment  
- Legal settlement  
- Inheritance  
- Sale of property  
- Gift  
- Shareholder reserve  
- Superannuation payout  
- Other - please specify

(B) Investment Details

Term (days / years)  
Investment amount ($)  
Interest rate  
Maturity date - optional (DD/MM/YYYY)

Interest payment options:  
- Monthly  
- Quarterly  
- Half yearly  
- Maturity

(C) Initial Deposit Method

- Deposit via my/our existing Adelaide Bank account  
- Initial deposit via direct debit (complete following details)

Account name (if nominating a Credit Union or Building Society, the account must be held in exactly the same name)

Financial institution  
BSB number  
Account number

- Other deposit method

(D) Interest Details (optional)

- Reinvest  
- Credit my account  
(Interest will be automatically reinvested if no box is ticked)

Account name (if nominating a Credit Union or Building Society, the account must be held in exactly the same name)

Financial institution  
BSB number  
Account number
(E) Nominated Transaction Account (optional)

This is not for interest proceeds or direct debit purposes

Account name (if nominating a Credit Union or Building Society, the account must be held in exactly the same name)

Financial institution  BSB number  Account number

Section 11 - Investment Operating Instructions (optional)

Please indicate how you wish to operate your account:  Any one of us to sign  All to sign

If you select ‘all to sign’, you will not be able to operate your account independently. You can change the account operating authority at any time by written request signed by all account holders. For accounts in the name of a company or other incorporated body, we may require appointment of authorised signatories and directions as to operating instructions to be under common seal or authenticated by minutes of a resolution of your directors or governing body. Please note that any of the individuals signing this application for the company or incorporated body will be able to operate the account on behalf of the body without affixing the common seal in the future.

If no box is ticked the method of operation will be ‘any one of us to sign’.

Section 12 - Tax File Number (TFN) or Australian Business Number (ABN)

Please provide your TFN and/or ABN for your Business / Company / Trust / Super Fund / Partnership

It is not an offence if you decide not to supply us with your TFN or ABN. However, if you do not supply us with your TFN or ABN we will be required to deduct withholding tax from distribution returns paid to you, calculated at the highest marginal tax rate plus the Medicare Levy, and forward it to the Australian Taxation Office.

Person / Entity 1. Name in which TFN / ABN is registered

TFN (or exemption code)  ABN (if applicable)  Reason for exemption (if applicable)

Person / Entity 2. Name in which TFN / ABN is registered

TFN (or exemption code)  ABN (if applicable)  Reason for exemption (if applicable)

Section 13 - Your Personal Information

Collection of your personal information

We, Adelaide Bank, collect your personal information to assess your application, to provide you with the product or service that you have requested and to assess any future applications for products or services you may make to us or our related entities. Collection of some of this information is required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006. If you provide incomplete or incorrect information we may be unable to provide you with the product or service you are applying for.

Collection of personal information about third parties

We may need to collect personal information about a third party from you as part of this application. If we do this, you agree you will advise that person that we have collected their information and that in most cases they can access and seek correction of the information we hold about them.

Use and disclosure of your personal information

We may use your personal information to perform our business functions (for example internal audit, operational risk, product development and planning). We may also use your personal information to confirm your details (for example contacting your employer to confirm your employment and income details). We treat your personal information as confidential and only disclose it to others where necessary. For example, we usually disclose your information to organisations to whom we outsource functions such as mailing and printing houses, IT providers, our agents and specialist advisers such as accountants and solicitors. Other disclosures usually include joint account holders, account operators and account applicants, insurers, intermediaries and government authorities. Your information may also be disclosed to our related entities, our joint venture partners and Community Bank® companies where its confidentiality is maintained at all times.

Disclosure of personal information to overseas organisations

Some of the organisations we disclose your personal information to may be located overseas. Where an organisation is located overseas we will either take reasonable steps to ensure that it complies with Australian privacy laws or we will seek your consent to the disclosure.

Access to and correction of your personal information

In most cases you can gain access to and seek correction of your personal information. Should you wish to do so or if you have any queries
**Privacy policy**
You should also read our privacy policy. Our privacy policy contains information about:

a. how you can access and seek correction of your personal information;
b. how you can complain about a breach of the privacy laws by us and how we will deal with a complaint;
c. if we disclose personal information to overseas entities, and where practicable, which countries those recipients are located in.

Our privacy policy is available on our website www.adelaidebank.com.au or by contacting us on 1300 652 220.

**Direct marketing**
We may use your personal information to inform you about financial products and services that are related to those you have with us or other products and services we think you may be interested in. These may be products and services provided by us, our related entities or other entities we are associated with. If you do not wish to receive any marketing material from us you can mark the box below or contact us on 1300 652 220.

**If you do not wish to receive marketing material from Adelaide Bank please tick here** ☐

<table>
<thead>
<tr>
<th>Section 14 - Declaration and Signature(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Confirm that I/we have received, read and understood the Product Guide and agree to be bound by the terms and conditions.</td>
</tr>
<tr>
<td>2. Apply to open the account described on this application form.</td>
</tr>
<tr>
<td>3. Declare that the details on this application are true, correct and complete.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Customer 1</th>
<th>Customer 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Name</td>
<td>Full Name</td>
</tr>
<tr>
<td>Corporate title (if applicable)</td>
<td>Corporate title (if applicable)</td>
</tr>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
<tr>
<td>Date (DD/MM/YYYY)</td>
<td>Date (DD/MM/YYYY)</td>
</tr>
</tbody>
</table>

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